

## Form SK006

### THE UNITED CHURCH OF CANADA—SASKATCHEWAN CONFERENCE REQUEST FOR A REFERENCE

*Applicant – Please copy and distribute as needed.*

---

This is a personal reference form for \_\_\_\_\_, who is applying for designation as an Interim Minister in The United Church of Canada.

Interim Ministry is a time limited ministry that requires ministry personnel to provide worship, pastoral care and programming to church communities which are dealing with transition and change, uncertainty, grief and loss, conflict or redefinition and planning. It is a way for a congregation to seek renewal or make significant changes in its structure, mission or pastoral life. (See IM Handbook for further detail)

<http://www.united-church.ca/files/handbooks/interim-ministry.pdf>

*Thank you* for taking the time and care to provide your comments on this person's suitability for such a position.

Please respond to the questions *to the best of your ability* on a separate sheet. We ask that your responses be typed. For possible future reference, please keep a copy of your responses until the person has met with the Interim Ministry Committee.

#### **Background**

- ❖ How long, and under what circumstances, have you known the applicant?

#### **Personal Attributes**

- ❖ How do you experience and observe the applicant relating to other people? Please include comments on this person's sensitivity, flexibility, dependability, trustworthiness and other personal qualities.
- ❖ How do you see the applicant using their personal sense of power?
- ❖ In your opinion, what personal characteristics prove challenging in ministry for this person?

#### **Work Abilities**

- ❖ Please comment on this person's ability to work with others.
- ❖ Please comment on her/his ability to take initiative, communicate, organize, set priorities and complete commitments.

*continued on other side...*

- ❖ Please comment on his/her leadership style. An example is helpful.
- ❖ Please comment on how this individual responds to conflict and how s/he responds to other stressful situations.
- ❖ Please comment on this individual's ability to remain objective and reflective in a stressful situation.

### **Call to Interim Ministry**

- ❖ To what kind of Interim Ministry situation would this individual be particularly suited? Please describe the attributes and skills that they would bring.
- ❖ To what kind of Interim Ministry situation would this individual not be suited?
- ❖ Is this individual at a stable place in their emotional and spiritual journey and in their practice of ministry?
- ❖ Please comment on how comfortable you would feel with this person serving as an Interim Minister in your church?

### **General Comments**

- ❖ Include any other comments about this person that you feel are important to share with the Interim Ministry Committee.

If you have questions about this request contact Personnel Minister (for Interim Ministry) for Saskatchewan Conference at (306) 721-3311.

Interviews cannot be scheduled until your responses have been received.

Although it is not expected that you will provide a copy of the reference to the applicant, we do ask that you let them know that the reference has been sent to the Interim Ministry Committee.

Once completed please forward your responses as soon as possible to:

The Interim Ministry Committee  
Saskatchewan Conference  
The United Church of Canada  
418 A McDonald Street  
Regina, SK S4N 65E1

***Once again, thank you very much for responding to this request.***