

GUIDELINES AND APPLICATION FOR THE INTERIM MINISTRY
SUPPORT FUND

SASKATCHEWAN CONFERENCE OF THE UNITED CHURCH OF CANADA

INTRODUCTION

In this time of changing demographics and rapid transition, Interim Ministry is needed by many congregations in Saskatchewan Conference. Interim Ministry can help to work through existing conflicts and issues, and help the pastoral charge come to a new vision of its life and ministry.

A major stumbling block to requesting Interim Ministry can be the cost. Interim Ministers are paid at their salary Category plus 10%, and because of the experience required for interim ministry, Interim Ministers are often at Category C or higher.

To support Interim Ministry in pastoral charges that are not financially able to pay the costs of Interim Ministry, Saskatchewan Conference has established the Interim Ministry Support Fund. This fund is set at \$6,000 per year, and is available only to those charges who lack the necessary resources for this ministry.

CRITERIA

1. Funding is given only to pastoral charges that can demonstrate financial need.
2. Application must include full financial disclosure, including financial statements and record of all investments and special funds (including designated funds).
3. A full description of the charge's stewardship activities and plans, including plans for stewardship campaigns/education and fundraising must be included.
4. Special consideration will be given to charges facing traumatic circumstances.
5. If the interim ministry is longer than one year, the pastoral charge may make a second application to the fund.
6. Grants from this fund will be paid in two equal parts, one in the July-December period and one in the January to June period.

PROCESS

1. The pastoral charge will complete the attached application form. Attachments to this form must include:
 - year- to-date financial statement
 - financial statements for the previous year
 - a full statement of all financial resources of the charges, including all investments, special funds and designated funds
 - a full description of the charge's plan for stewardship education, stewardship activities and fundraising activities to support both the Interim Ministry and the on-going work of the charge.
2. The completed form must be sent the convenor of the Presbytery Pastoral Relations committee for discussion & recommendation by that committee. The Presbytery Pastoral Relations Committee will attach its reasons for recommending this application
3. The application will then be approved by motion of the Presbytery, and signed by the Secretary of Presbytery.
4. The Secretary of Presbytery will mail the completed form and all attachments to the chair of the Interim Ministry Committee of Saskatchewan Conference.
5. The Interim Ministry Committee will discuss the application at its earliest possible convenience, and inform both the pastoral charge and the presbytery of its decision promptly.

Application

Name of the Pastoral Charge: _____ Presbytery _____

Address _____

Date of appointment of Interim Minister: _____

Salary category of previous minister Category _____ \$ _____

Salary Category of current Interim Minister Category _____ \$ _____

Additional amount to be paid (10% over category) \$ _____

Amount you are requesting from this fund for your salary package for your Interim Minister \$ _____

Presbytery approval of this application for funding:

(Signed) Secretary of Presbytery

Date

Presbytery secretary will forward completed application and all attachments to Conference Interim Ministry Committee c/o 418A McDonald Street, Regina, SK S4N 6E1

Action of the Conference Interim Ministry Committee:

This application meets does not meet the criteria for this fund.

Amount approved \$ _____

Cheques to be issued on _____ and _____

(Signed) Chair of the Conference Interim Ministry Committee

Date